



Intimate Care Policy.

Kelly College Prep School is committed to ensuring that all staff responsible for the intimate care of children will undertake their duties in a professional manner at all times. We recognise that there is a need to treat all children with respect when intimate care is given. No child should be attended to in a way that causes distress, embarrassment or pain.

Definition.

Intimate care is any care which involves washing, touching or carrying out an invasive procedure (such as cleaning up after a child has soiled him/herself) to intimate personal areas. In most cases such care will involve procedures to do with personal hygiene and the cleaning equipment associated with the process as part of a staff member's duty of care

Our Approach to Best Practice.

The management of all children with intimate care needs will be carefully planned. The child who requires intimate care is treated with respect at all times; the child's welfare and dignity is of paramount importance.

Staff who provide intimate care are trained in Child Protection and First Aid and are fully aware of best practice.

The child will be supported to achieve the highest level of autonomy that is possible given their age and abilities. Staff will encourage each child to do as much for him/herself as he/she can. This may mean, for example, giving the child responsibility for washing themselves.

Each child's right to privacy will be respected. Careful consideration will be given to each child's situation to determine how many carers might need to be present when a child is toileted. One child will be catered for by two adults. The reason for the care should be clearly documented in the Intimate Care Log which will be kept in the School Office. The carer will report actions taken to the form tutor or nursery manager, who in turn will inform parents the same day. Children in Years 3-6 will have a member of the same sex to help them when possible.

Reference used: Devon County Council's 'Guidance for staff who provide intimate care for children and young people.'

Reviewed: September 2009.

Next Review: September 2010.